

**STUDENTS' ASSOCIATION OF MOUNT ROYAL UNIVERSITY**  
**2021 REPRESENTATION EXECUTIVE COUNCIL ELECTION**  
**INFORMATION RESPECTING NOMINATIONS**

Attached is a nomination form for the Student's Association of Mount Royal University (SAMRU) 2021 election of Representation Executive Council members . Nominations are being accepted for the following Representation Executive Council positions:

- (a) **REPRESENTATION EXECUTIVE COUNCIL PRESIDENT;**
- (b) **REPRESENTATION EXECUTIVE COUNCIL VICE PRESIDENT STUDENT AFFAIRS;**
- (c) **REPRESENTATION EXECUTIVE COUNCIL VICE PRESIDENT EXTERNAL;**
- (d) **REPRESENTATION EXECUTIVE COUNCIL VICE PRESIDENT ACADEMIC**

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Representative Executive Council (REC) elected members are full-time, salaried employees of the Student Governing Board of SAMRU. The Student Governing Board is the highest decision-making authority of the Students' Association. The elected representatives report to the Student Governing Board and with delegated authority act in accordance with their wishes.

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In order to be successfully nominated for any one of these positions, a completed nomination package **must** contain:

- A signed and completed NOMINATION FORM;
- A signed and completed CANDIDATE INFORMATION PROFILE, an electronic copy of your QUALIFICATIONS AND PERSONAL STATEMENT and digital photograph;
- A signed and completed AUTHORIZATION FOR COLLECTION AND DISTRIBUTION OF PERSONAL INFORMATION;
- A signed and completed MARKS RELEASE AUTHORIZATION FORM; and
- A current unofficial transcript including your name and program.

The completed nomination package must be submitted to Shauna Hunter, Chief Returning Officer (CRO), by email to [elections@samru.ca](mailto:elections@samru.ca) between **Monday, January 4, 2021** and **Wednesday, February 3, 2021**.

NOMINATIONS WILL NOT BE ACCEPTED LATER THAN FEBRUARY 3, 2021 AT 4:30 PM.

**ALL-CANDIDATES MEETING:**

There will be a meeting with the CRO for all persons seeking nomination , from **12:30 PM to 1:30 PM** on **Thursday, February 11, 2021** virtually via Google Meet. All nominees **must** be represented at the All-Candidates Meeting either in person or by proxy. It is strongly recommended that if a nominee intends to use a campaign manager that they also attend this meeting. The All Candidates Meeting will have the following agenda:

- a) The list of candidates for each position will be announced;
- b) Any reasons for any rejected nominations will be explained;
- c) Regulations for campaigning will be reviewed.

**PLEASE NOTE THE FOLLOWING IMPORTANT INFORMATION AND TIMEFRAMES:**

**CAMPAIGN PERIOD:**

**Sunday, February 21, 2021 at 12:00 PM until Friday, February 26, 2021 at 5:00 PM.**

(Due to COVID-19, no postering is allowed in Wyckham House or the traditionally designated areas on campus. Candidates may use the public bulletin boards on campus if access restrictions allow, however very few students will be on-campus so candidates are encouraged to focus on electronic media. SAMRU will also facilitate production of website pages for each candidate.)

**CANDIDATES' DEBATE:**

Due to COVID-19, the in-person debate is cancelled. Instead, SAMRU will conduct and record structured candidate interview videos to be posted online, and host a social media Q&A session (dates TBD).

**VOTING PERIOD:**

**Monday, February 22, 2021 (10:00 AM) to Friday, February 26, 2021 (5:00 PM)**

All voting will be conducted online using third-party software administered through the SAMRU website. There will be no in-person voting.

**CAMPAIGN EXPENDITURES:**

The Student Governing Board has set a total campaign expenditures limit of \$200CAD for each candidate. All candidates must provide the CRO with a report of their campaign expenditures supported with original receipts, including market value of all goods donated to their campaign. Campaigning services of members of a campaign team are not allowable expenses.

Candidates may receive reimbursement from SAMRU for up to the \$200CAD limit. Candidates are not obliged to receive the reimbursement, however the \$200CAD limit and requirement to submit the expense report to the CRO would still apply.

SHAUNA HUNTER  
Chief Returning Officer

**STUDENTS' ASSOCIATION OF MOUNT ROYAL UNIVERSITY  
2021 REPRESENTATION EXECUTIVE COUNCIL ELECTION  
NOMINATION FORM**

**NOMINEE'S FULL LEGAL NAME:** \_\_\_\_\_

**PREFERRED NAME TO APPEAR ON THE BALLOT:** \_\_\_\_\_

**STUDENT ID #:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE NUMBER(S):** \_\_\_\_\_

**MRU EMAIL ADDRESS:** \_\_\_\_\_

**POSITION SOUGHT** (Please check only one):

- Representation Executive Council President
- Representation Executive Council Vice-President Student Affairs
- Representation Executive Council Vice-President External
- Representation Executive Council Vice-President Academic

**CONSENT AND CERTIFICATION:**

I hereby consent to standing as a candidate for the above named position, and further certify that:

- a) I am a full-time credit student of Mount Royal University. This means that I am currently enrolled in at least three for-credit courses at Mount Royal University (\*see exception below);
- b) I have a cumulative grade point average (GPA) of at least 2.5 (attach an unofficial transcript that includes your name and program and fill out the marks release form attached), am in good standing and not on academic probation (\*\*see exception below);
- c) I have not accepted an appointment to serve as an Election Official in the SAMRU 2021 Election; and
- d) I agree to comply with all SAMRU bylaws, Code of Ethics, and Elections Policies.

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Signature of Nominee**

**INITIAL HERE (where applicable)**

\_\_\_\_\_ (\*) Requirement (a) above does not apply where the nominee is an incumbent Executive Committee member of SAMRU for 2020-21. Students who have been awarded "full-time equivalent" status by Mount Royal University will also be eligible. Please initial here to certify that this exception applies.

\_\_\_\_\_ (\*\*) Requirement (b) does not apply where the nominee has not previously attended a semester at Mount Royal University. Please initial here to certify that this exception applies.

All forms and required information for the completed nomination package must be submitted to the Chief Returning Officer, via email to [elections@samru.ca](mailto:elections@samru.ca) **no later than 4:30 pm, Wednesday, February 3, 2021.** **Absolutely no nominations will be accepted after that time and date.**

**STUDENTS' ASSOCIATION OF MOUNT ROYAL UNIVERSITY**  
**2021 REPRESENTATION EXECUTIVE COUNCIL ELECTION**  
**CANDIDATE INFORMATION PROFILE**

**PREFERRED NAME TO APPEAR ON THE BALLOT:**

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**POSITION SOUGHT:**

- Representation Executive Council President
- Representation Executive Council Vice-President Student Affairs
- Representation Executive Council Vice-President External
- Representation Executive Council Vice-President Academic

**PROGRAM OF STUDY:** \_\_\_\_\_

**ROLE & RESPONSIBILITIES:**

As an elected member of the Representation Executive Council (REC), your role and responsibilities include, but are not limited to:

- Identifying short- and long-term issues to be addressed and recommending appropriate courses of action;
- Recommending representation goals by studying the changing needs of the membership (Mount Royal credit students) and connecting those goals to the SAMRU strategic plan;
- Maintaining organizational stability and positive reputation by complying with SAMRU bylaws, Code of Ethics, SAMRU Policies and Procedures, and with organizational standards through established systems;
- Supporting the development and maintenance of member-supportive public policy by participating in the work of relevant local, provincial, and federal student membership organizations; communicating the positions and aims of those organizations to REC for formal presentation to the Student Governing Board for endorsement;
- Facilitating internal campus and external media requests by coordinating with members of REC to provide appropriate spokespeople and/or coordinating with appropriate SAMRU resources to deliver messaging;
- Recognizing the difference between personal voice and professional voice, and only presenting professional voice on all SAMRU work-related assignments, especially representation and advocacy work;
- Upholding and practicing high professional standards, including excellent follow-through, punctual attendance of required meetings and functions, responsible conflict management and resolution, prudent financial management, altruism and compassion, conscientious interpersonal communication, timely, accurate, and considered reporting, and supporting and enforcing Student Governing Board and REC decisions;

**QUALIFICATIONS AND PERSONAL STATEMENT:**

Keeping in mind the position scope and responsibilities detailed above, please attach a personal statement (Microsoft Word, 500 word max.) outlining your qualifications, detailing any relevant experience and skills you may have, and describing why you would be the most suitable candidate for this full-time position.

Please also include a digital photograph (JPEG format, 4x6 ratio, minimum 300DPI). This photograph and personal statement may be published *as is* in any elections publicity materials SAMRU produces. Files may be formatted for space considerations.

**RELEASE:**

I understand that the information provided, including the personal statement, and photograph I supply may be used by SAMRU and may be provided to on-campus newspapers for publishing.

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**Date**

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**Signature of Nominee**

Failure to sign will result in the omission of this information from elections publicity materials and/or failure to be successfully nominated.

SHAUNA HUNTER  
Chief Returning Officer

**STUDENTS' ASSOCIATION OF MOUNT ROYAL UNIVERSITY  
2021 REPRESENTATION EXECUTIVE COUNCIL ELECTION  
AUTHORIZATION FOR COLLECTION AND DISTRIBUTION OF PERSONAL INFORMATION**

I, \_\_\_\_\_, am seeking nomination in the Students' Association of Mount Royal University 2021 Representation Executive Council Election, and as such I am providing certain personal information about myself, including; student ID number, address, telephone number, email address, my personal profile, photograph, and information relating to my academic history at MRU.

I understand that this information is required to determine and confirm my eligibility to seek the nomination for the position that I am seeking, and I authorize the Chief Returning Officer (CRO) of the Students' Association of Mount Royal University (SAMRU), and SAMRU to collect the information that I have given.

Further, I authorize the CRO to distribute any of the information collected to the designates of the CRO at SAMRU for the purpose of determining my eligibility to seek the nomination in the Representation Executive Council Election, for the publication of my name, likeness and personal statement online or in any SAMRU publication, for Election Officials and staff of SAMRU to contact me, to publish the results of the election, and all other purposes within the scope of the election and the SAMRU Elections Policies.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Nominee**

**STUDENTS' ASSOCIATION OF MOUNT ROYAL UNIVERSITY  
2021 REPRESENTATION EXECUTIVE COUNCIL ELECTION  
MARKS RELEASE AUTHORIZATION FORM**

\_\_\_\_\_  
LEGAL NAME (Please Print)

"I hereby authorize the Registrar to release to the Chief Returning Officer of the Students' Association of Mount Royal University, or his/her designate, all relevant information about my registration as a student in the current Academic Semester, in order to confirm that I am in good academic standing and eligible to serve as an officer of the organization in accordance with the By-laws of the Association."

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
M.R.U. Student I.D. #

\_\_\_\_\_  
NOMINATIONS MUST INCLUDE AN ATTACHED UNOFFICIAL TRANSCRIPT IN ORDER TO BE VALID  
\_\_\_\_\_

**DO NOT USE THIS AREA:**

**FOR USE BY THE REGISTRAR ONLY**

The above-mentioned student has a GPA of at least 2.5:

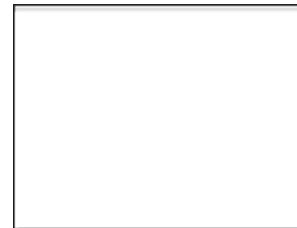
\_\_\_\_\_ Yes

\_\_\_\_\_ No

The above-mentioned student is registered at Mount Royal University as a:

\_\_\_\_\_ Full-time Credit Student  
Credit Student

\_\_\_\_\_ Part-time



\_\_\_\_\_  
Registrar's Signature

Seal of the Registrar: