



SAMRU's Mission

We represent and serve students to help them succeed.

SAMRU's Vision

Where every student can discover themselves, build meaningful relationships and make a difference in the world.

MINUTES

Student Governing Board

May 17, 2021

4:00PM – 7:00PM

Google Hangouts

Present:

Governors (voting):

Sophie Piche

Christian Kindrachuk

Michaela Butt

Gracia Di N'zau Mbudi

Arooba Siddiqui

Avery McLellan

Nic Savage

Michelle Gladue



Andrea Barlaan
Taylor Amy
Nancy Tran (part)

Representation Executive Council:

Spirit River Striped Wolf (non-voting)

SAMRU Support (non-voting):

Ashley Schreiner (Speaker)
Pat Cochrane (Governance Coach)
Brian Walters (Executive Director)
Megan Borg (Governance Manager, scribe)

Guests:

Shereen Samuels

Regrets:

Erin Hepburn

Land Recognition

'Before we begin, we recognize that we are fortunate to be situated on Treaty 7 lands, including the Niitsitapi (nit-SIT-ah-pee, or Blackfoot) Nations of the Siksika (SICK-sick-ah), Kainai (GUY-nuy) and Piikani (pih-GAH-nee); the Tsuu T'ina (TSOO-tunuh) Nation; the Nakoda (nuh-KO-dah) Nations of the Bearspaw, Chiniki (CHIN-ee-kee) and Wesley; and the Metis Nations. Through this land acknowledgement we honour the agreements between the ancestral peoples of this land and the first Euro-Canadian settlers; agreements that have been historically dishonoured. We are all treaty people.'

Topic	Motions	Discussion
Governor Appointments	<p>Motion: To appoint Andrea Barlaan, Michelle Gladue, Nic Savage, and Taylor Amy as Governors to the SAMRU Student Governing Board effective May 17, 2021, for two year terms.</p> <p>Butt/Di N'zau Carried</p>	
Governor Oaths	<p>Governors Savage, Barlaan, Amy, and Gladue recite the following Oaths of Office:</p> <p><i>I (person's name) do solemnly and sincerely promise and swear:</i></p> <p><i>That I will fulfill my duties and obligations of my position to the best of my ability and judgment, in conformity with the Objects and Bylaws of the Students' Association of Mount Royal University.</i></p> <p><i>That I will adhere to and enforce the Students' Association's Code of Ethics. That I will, in all my acts, be governed by the principles of honesty, justice and fair play, and in every manner possible endeavor to promote and safeguard the best interest of the Students' Association of Mount Royal University, the high purposes of our Board, and the welfare of our membership.</i></p>	
Approval of Agenda	<p>Motion: To approve the agenda.</p> <p>Siddiqui/McLellan Carried</p>	
Approval of Consent Agenda	<p>Motion: To approve the consent agenda.</p>	

<p>Member Services Review Presentation</p>	<p>Shereen Samuels, Director of Student Services, gave a presentation on member services.</p> <p><i>Governor Tran joined the meeting.</i></p> <p>Highlights:</p> <ul style="list-style-type: none"> - Principles of service design: relevant, accessible, expert, right size at the right time, peer delivery (where possible) - Categories of service: systems navigation, health and wellness, financial services, food services, professional services, self-development, and community. <p><i>Shereen Samuels left the meeting.</i></p>
<p>Board Professional Development</p>	<p>Governance Coach Cochrane gave a presentation on voting AKA how boards make decisions.</p> <p>Highlights:</p> <ul style="list-style-type: none"> - Board decisions get made at: duly constituted board meetings, with quorum, through a motion with a mover and a seconder, through a vote, and that is recorded in the minutes. - Reports: include background information that is sufficient to make a decision, clear wording, moved and seconded, questions, debate, amendments can be brought forward by motion (moved and seconded), voted on, and recorded in the minutes. - Boards, voting as a group, make the decisions. Individual members can have an effect on the debate and process. - Board member tools: call the previous question or “call the question”, and postpone to a certain time. - Reference to SAMRU bylaws and abstentions (bylaw 6.12)
<p>Finance Policy Presentation</p>	<p>ED Walters gave a presentation on the finance policy.</p> <p>Highlights:</p> <ul style="list-style-type: none"> - Overview of fiduciary responsibility, duty of care, and stewardship of organizational resources. - The organization hires qualified staff, approve financial policies that have strong internal controls, approve non-deficit budget, receive regular reports on operating results and investigate major variances compared to the budget, receive regular confirmation regarding suspected or detected fraud, theft, or misappropriate, receive periodic confirmation of regulatory and statutory compliance, have annual

	<p>financial statements prepared in accordance with Canadian professional accounting standards, hire professional auditors to audit the financial statements and report their opinion of the financial results, financial position, and internal controls of the organization, understand the terminology and structure of the financial statements to be able to properly review and interpret the results.</p> <ul style="list-style-type: none"> - Policies set the rules for all things money related at SAMRU - The ED is responsible for interpreting and implementing the policies and creating procedures - Overview of the finance policies, including: budgets, spending and signing authorities, signing authorities, accounting treatment, bank and/or investment accounts, internally and externally restricted funds (segregated funds policy), financial reporting and review, cash balances, cash handling, deposit reconciliations, account reconciliations, accounts receivable, accounts payable, supply and service contracts, related-party contracts and suppliers, capital assets, capital acquisitions, inventory control, staff benefits, perquisites and privileges, travel and conference, community relations and hospitality expenses, receiving gifts, charitable donation receipts, capital and operating debt <p><i>Sophie Piche left the meeting.</i></p>	
<p>Capital Acquisition - Traffic Monitoring Requirements</p>	<p>Motion: To approve the Canadian dollar equivalent of \$8880 USD for the capital purchase of Foot Traffic Monitoring equipment, and to approve \$7830 for the electrical upgrade to support the installation of the Foot Traffic Monitoring equipment.</p> <p>Di N'zau/Kindrachuk Carried</p>	<p>ED Walters gave an overview of the capital acquisition request:</p> <ul style="list-style-type: none"> - Exceeds \$7000 and has not been included in the current year's budget. - SAMRU conducts an annual foot traffic count for a week, manually counting each entry, with the results manually prepared in to a report. - Provides SAMRU with valuable information around use of our building; it helps us with planning and knowing our daily and weekly peaks. - It costs about \$4500 annually to conduct this survey. - Technology advancements will allow us to complete this information gathering much more efficiently. 24/7, 365 data availability to information - Privacy concerns have been vetted through MRU's privacy experts. - The proposal includes extensive research in the industry, which was narrowed down to fit within our needs. The quotes include 3 companies. The supplier we have selected has the lowest annual cost. - Installation requires a one-time electrical upgrade



Announcements	<ul style="list-style-type: none">- Next meetings: June 7 (Work Group/Committees) and June 14 (Board)- Governor Photos - May 20, 2021 (sign up here)- Board Highlights Video Sign-up (need volunteer for June meeting) - sign up here
Adjournment	