

Avoiding Academic Misconduct

Academic misconduct occurs when a student misrepresents facts or information and gains an unfair academic advantage over other students.

Plagiarism refers to a form of academic misconduct that occurs when an individual leads others to believe that work has been authored by them when the work has been authored by another individual.

Examples of plagiarism include but are not limited to:



- Using an idea, an image, data or the words of someone else as your own
- Submission or use of information or data which has been altered or contrived in any way that is intended to mislead
- Academic submission which includes misleading references to materials that don't accurately reflect the actual sources used

Cheating is another form of academic misconduct. Examples of cheating include but are not limited to:

- Possessing unauthorized materials, in whole or in part, that have not been approved for use by your professor. This includes crib notes, notes written on any part of the body, copying from another student or using or possessing any electronic device not previously approved by the professor
- Re-submitting all, or portions of, academic work previously assessed and graded for credit without approval by the current professor (often referred to as "self-plagiarism")
- Assisting others to cheat
- Altering or forging any document related to academic status or progress
- Paying for, or offering money or other incentives in exchange for academic advantage



Tips to avoid academic misconduct

- Educate yourself on institutional and faculty policies regarding plagiarism, cheating, and acceptable formats for citing academic sources (APA, MLA, etc.)
- Speak with your professors about what is considered acceptable, including limits on quotation without citation, collaborative work, mobile devices in class, and expectations during exams. Read your course outline or syllabus that should address academic requirements and restrictions
- Take advantage of supports offered by [Student Learning Services](#), such as workshops on APA and MLA referencing, paraphrasing, time management and planning papers. You can also make an [appointment with Writing and Learning Strategist](#) to get individual help