

The Students' Association of Mount Royal University is seeking a skilled and dedicated Pride Centre Ambassador to help foster a safe, inclusive and celebratory environment for people of all genders and sexual orientations.

Position Title: Pride Centre Ambassador

Supervisor: Relationships, Identity and Sex Programmer

Term: Mid-August through April

Expected Hours: Expected hours for this position are approximately 10-20 hours per week (except during times of Pride Centre closure), Monday-Friday within the Pride Centre hours of 10am-4pm. Occasional weekend and evening shifts will be required.

Wage: \$16 per hour

Position Summary:

Under the direction of the Relationships, Identity and Sex Programmer, the Pride Centre Ambassador:

- Performs administrative duties as directed including checking and replying to Pride Centre emails, collecting and maintaining centre records;
- Performs ambassador duties such as events support, tabling and external outreach;
- Creates a welcoming space by maintaining the Pride Centre library and resource materials as required, cleaning and organizing the center on a daily basis, and helping to create and maintain a respectful, accountable and inclusive environment;
- Provides direct service to Centre uses and support to Pride Centre volunteers in the provision of peer-based active listening, general support and referral to appropriate resources;
- Provides input into Pride Centre processes and future program development goals; and
- Performs other duties related to Pride Centre as assigned.

Position Requirements:

In addition to meeting and maintaining the Students' Association of Mount Royal University's standards, including those in the organization's Code of Ethics, the Pride Centre Ambassador will:

- Be a Mount Royal University credit student:
- Have excellent customer service and service delivery skills:
- Have strong interpersonal skills, being particularly skilled in empathy and non-judgmental manner:
- Have an excellent understanding of boundaries and the skills to distinguish between their student and peer roles and their role as Pride Centre Ambassador:
- Have excellent verbal, non-verbal and written communications skills
- Be dedicated and reliable
- Have excellent follow-through skills

- Be willing and adaptable to changing circumstance and expectations
- Be proficient in Google Workspace (Gmail, Meet, Slides, Documents)
- Have a strong interest in matters relating to the Pride Centre mandate; and
- Self-identify as a member of the Pride community.
- Preference may be given to candidates with prior SAMRU training in a related area.

Deadline for Applications: August 8, 2022

Application Process:

Candidates are invited to submit their cover letter, resume, 2022-23 class schedule, and availability to Sarah Armstrong at s.armstrong@samru.ca. No telephone inquiries please. Only those candidates selected for an interview will be contacted.

We represent and serve students to help them succeed.

For more information about our organization, please visit our web site at: www.samru.ca